



*Italian Agency for Development Cooperation*  
*Amman office*

Amman, 21 February 2021

**SUPPLY CONTRACT NOTICE**

**1. Contract title**

Supply of medicines to the Jordanian-Italian Field Hospital in Za'atari Camp

**2. Publication reference**

**GIO/EME/11586/2021/AICS/01/H79F18000760001**

**3. Procedure**

Local Open Tender - PRAG point 4.4.

**4. Programme title**

Support to the Italian-Jordanian Field Hospital in Za'atari refugee camp

**5. Financing**

Emergency programme AID 011586/01/3 – Deliberation MAECI no. 48/2018 – B/L 1.1.1 “Purchase of medicines for Za'atari Field Hospital”

**6. Contracting authority**

Italian Agency for Development Cooperation (AICS Amman) / Section of the Italian Embassy in Amman, 77 Islamic College Street, 11180, Jabal Amman – Amman, Jordan

**CONTRACT SPECIFICATIONS**

**7. Description of the contract**

The subject of the contract is the supply of medicines to the Jordanian Italian field Hospital in Za'atari camp as per the technical specifications included in Annex 2 “Technical specifications”.

**8. Number and titles of lots**

One lot only.

**TERMS OF PARTICIPATION**

**9. Eligibility and rules of origin**

Participation is open to all legal persons (participating either individually or in a grouping - consortium - of tenderers) which are effectively established in a Member State of the European Union or in Jordan.

**10. Grounds for exclusion**

Tenderers must submit a signed declaration, included in the tender form for a supply contract, to the

effect that they are not in any of the situations listed in Section 2.6.10.1. of the practical guide.  
<http://ec.europa.eu/europeaid/prag/document.do?nodeNumber=2.6.10.1.1>.

Tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.  
<http://ec.europa.eu/europeaid/prag/document.do?nodeNumber=2.4>

#### **11. Number of tenders (lots)**

Tenders for parts of a lot will not be considered. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted.

#### **12. Tender guarantee**

No tender guarantee is required.

#### **13. Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 5% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 10 calendar days after the tenderer receives the contract signed by the contracting authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer, which has submitted the next cheapest compliant tender.

#### **14. Information meeting**

An information meeting will be held on 28 February 2021 at 12 p.m. (Amman time) through video-teleconferencing. Contact details will be specified on AICS Amman website  
<https://amman.aics.gov.it/en/home/opportunities/tenders/>.

#### **15. Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the contracting authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

#### **16. Period of implementation of tasks**

The supply shall be delivered in two separate shipments, each one consisting of half the quantities of each item of the whole lot, over a period of approximately three months. The first tranche shall be delivered within fifteen calendar days from the signature of the contract; the second tranche three months after the delivery of the first tranche.

### **SELECTION AND AWARD CRITERIA**

#### **17. Selection criteria**

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

- 1) **Economic and financial capacity of tenderer** (based on i.a. item 3 of the tender form for a supply contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have

been closed.

- The average annual turnover of the tenderer must exceed the annualised maximum budget of the contract (minimum annual turnover requested may not exceed 2 times the estimated annual contract value, except in duly justified cases motivated in the tender dossier);
- The current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. In case of a consortium this criterion must be fulfilled by each member.

**2) Technical capacity of tenderer** (based on i.a. items 5 and 6 of the tender form for a supply contract). The reference period which will be taken into account will be the last three years from submission deadline.

- The tenderer has delivered supplies similar to what is object of this tender under at least 3 contracts with a budget of at least 50,000.00 EUR during three years before the submission deadline.
- This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

**Capacity-providing entities**

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links, which it has with them. Some examples of when it may not be considered appropriate by the contracting authority are when the tenderer relies in majority on the capacities of other entities or when they rely on key criteria. If the tenderer relies on other entities, it must prove to the contracting authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the contracting authority.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

## **18. Award criteria**

Lowest Price.

## **TENDERING**

## **19. How to obtain the tender dossier**

The tender dossier is also available at AICS Amman office at the address specified at paragraph (6). Tenders must be submitted using the standard tender forms for a supply contract included in the tender dossier,

whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing through emails addressed to [amman@aics.gov.it](mailto:amman@aics.gov.it) or through paper to the address 77, Islamic College Street, Business Avenue bldg. 5th floor, Jabal Amman – 11180 - Amman / Jordan (mentioning the publication reference shown at paragraph (2) at the latest on 28 February 2021. The contracting authority must reply to all tenderers' questions, within the 28 February 2021. Eventual clarifications or minor changes to the tender dossier shall be published within 7 March 2021 on AICS Amman website at the following address <https://amman.aics.gov.it/en/home/opportunities/tenders/>

## 20. Deadline for submission of tenders

The tenderer's attention is drawn to the fact that there are two different systems for sending tenders, either by post or private mail service, or by hand delivery.

In the first case, the tender must be sent before the date and time limit for submission, as evidenced by the postmark or deposit slip<sup>1</sup>, but in the second case it is the acknowledgment of receipt given at the time of the delivery of the tender which will serve as proof.

**The tender shall be delivered by the 23 March 2021 at 15:00 hours (Amman time).**

Any tender submitted to the contracting authority after this deadline will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any application or tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the short-list report or of the evaluation report, if accepting applications or tenders that were submitted on time but arrived late would considerably delay the evaluation procedure (for instance when applications or tenders are received after the evaluation committee has finished its works and evaluating them would imply re-calling the evaluation committee) or jeopardise decisions already taken and notified.

Tenders must be submitted in English exclusively to the contracting authority in a sealed envelope

- EITHER by post or by courier service - in which case the evidence shall be constituted by the postmark or the date of the deposit slip;
- OR hand delivered by the participant in person or by an agent directly to the premises of the contracting authority in return for a signed and dated receipt - in which case the evidence shall be constituted by this acknowledgement of receipt;

At the following address:

**AICS AMMAN Office**  
**77, Islamic College Street, Business Avenue bldg. 5<sup>th</sup> floor,**  
**Jabal Amman - 11180 - Amman (Jordan)**

Tel.: +962 6 465 86 68

Opening Hours: Sunday through Thursday from 9:00 to 15:30

The Publication Reference (see paragraph 2 above) must be clearly reported on the envelope containing the tender and must always be mentioned in all subsequent correspondence with the contracting authority.

Tenders submitted by any other means will not be considered.

By submitting a tender candidates accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the tender.

---

<sup>1</sup> It is recommended to use registered mail in case the postmark would not be readable.

**21. Tender opening session**

Tenders will be opened in a public session on 24 March 2021 at AICS Amman Offices at 10.30 a.m.

**22. Language of the procedure**

All written communications for this tender procedure and contract must be in English.

**23. Legal basis**

Italian Law n. 125 dated 11 August 2014; Italian Law Decree n. 113 dated 22 July 2015; Ministerial Decree 192 dated 2 November 2017; Deliberation of the Vice Minister of the Ministry of Foreign Affairs and Development Cooperation n. 1863 of 19 July 2016.